

## 2025 Popcorn Reorder Process Updated 10-2-25

The reordering process is detailed below. Please read the entire sheet before ordering.

### Two ways to get additional product:

1. **Post on the NEW Northern Star Swap Site.** You can post product you have to transfer out, or post requesting product you might be in search of.

<https://www.northernstar.org/popcorn-post> goes to the new swap request form

<https://www.northernstar.org/popcorn-swap> goes to the list of all public swap requests

- Make direct arrangements to meet with the unit chair you want to transfer with.
- Then, the unit giving the popcorn enters in the “transfer” section of their leader portal, the receiving unit accepts the transfer and invoices are automatically updated.

### 2. Order from the Reorder site anytime

1. Choose the location you need to pick up
  - a. **Hermantown Office** --→ <https://scoutingevent.com/250-Hermantownpopcornaddon2025>
    - i. Your pick up will be the Hermantown Office
  - b. **Twin Cities and surrounding area** → <https://scoutingevent.com/250-popcornaddon2025>
    - i. You can choose a snack semi day or the Vadnais Heights warehouse.
  - c. **Boundary Waters District** → Contact Jen Larson at 218-969-7687 to arrange pick up
2. For A and B Click on the green **Register** square on the RIGHT hand side of the page.
3. Continue as guest or login.
4. Order your product. For each PRODUCT square choose the number of CASES you want to order. Note there are some limits to give all units a chance to order for the upcoming week.
5. Next you **MUST** choose a location square for Twin Cities. You do not choose a location for the Hermantown link. (See locations on next page). Register a 1 in the square you want to get your popcorn at. Make sure to read the locations/times/dates on the next page before you choose your location.
6. Hit **REGISTER** at the bottom (green button)
7. Put in your information (email, name, etc)
8. Answer what district and unit you are with, hit continue.
9. Make sure to Click the **CHECKOUT** Tab. (Very important to finalize the order)

After check out is complete you should see a screen similar to this. It has product AND a location. YOU MUST HAVE A BOOKED ORDER to pick up.

The screenshot shows the 'Popcorn Add On Ordering 2024' page. At the top, it says 'Add on Ordering 2024' and 'Popcorn Add On Ordering 2024'. On the right, it says '2504002782: O Troop 9446 B'. Below this is a 'Participants' section. The main content area is titled 'Registration Contact' and shows 'Whitaker, Becki' with a status of 'Booked Sep 18, 2024 3:24 PM'. There are buttons for 'Preview Information' and 'Additional Actions'. To the right of this is an 'Event Contacts' dropdown menu, which is circled in green and has an arrow pointing to it with the text 'Booked Sep 18, 2024 at 03:24 PM'. Below the 'Registration Contact' section are three product selection rows, each with a dropdown arrow. The first row is '2 Popcorn: Popping Corn', the second is '2 Popcorn: Kettle Corn', and the third is '1 THURSDAY Snack Semi Pick up'. Each of these rows is circled in green. Arrows point from these circles to text on the right: 'Order is BOOKED.' points to the first circle, 'Product is ordered.' points to the second circle, and 'Location was chosen.' points to the third circle.

## Show and Deliver Reorder Locations/Dates/Times

When choosing your location, please consider the following: **Vadnais Heights Warehouse 3530 Labore Rd, Vadnais Heights is Open Wed 4-7pm, Thursday 10am-2pm and Saturday 8-11am.**

When open, Vadnais Heights warehouse is our one stationary warehouse. You can order and pick up from there in real time with the real time inventory on the website. Example, you are in the parking lot of the warehouse when it is open, and you need 1 more case of Salted. You can check the reorder site to see if inventory is available and then place the order, show the order to the staff and pick up your case of Salted. You can pick up anytime the warehouse is open (listed above).

**SNACK SEMI – Various Locations. YOU MUST PICK A DATE/DAY IN THE REGISTRATION LISTED BELOW TO BE ON THE TRUCK!**

The Snack Semi is a 16-foot Ryder truck that will travel around the Council with popcorn orders to get them closer to you. As you can see below, the Truck will be at various locations certain days of the week. If you miss the timeframe, it will move to the next location and so on. Please try and pick-up your order on the day you chose. Once placed you CAN NOT change location on an order. All pick up sites are at parking lots. You must order by a certain time the day before to be included in the next day's truck. See below. The morning of the date of your Snack Semi Delivery, you will get an email confirming you are on the truck for that day. This will also detail if there are any changes (truck breaks down, truck is late, etc).

**NOTE: Both Wed and Thursday Snack Semi truck orders are due on TUESDAY before noon.**

TUESDAY-Order by Monday Noon	Arrive	Depart	Location	Address
Minnetonka	10:30am	11:00am	Cub Foods Parking Lot	4801 County Road 101
Plymouth	11:30am	12:00pm	Cub Foods Parking Lot	4445 Nathan Ln N, Plymouth, MN 55442
Blaine/Coon Rapids	1:00pm	1:30pm	Northtown Mall Hobby Lobby	398 Northtown Dr NE, Blaine, MN 55434
Roseville	2:00pm	2:30pm	Walmart Parking Lot	1960 Twin Lakes Parkway, Roseville MN
WEDNESDAY-Order by Tuesday Noon	Arrive	Depart	Location	Address
Rogers	10:30am	11:15am	Cabelas Parking lot	20200 Rogers Dr, Rogers, MN 55374
Buffalo	12:00pm	12:30pm	Wal Mart--Parking Lot	1315 MN-25, Buffalo, MN 55313
Waconia	1:30pm	2:00pm	Mackenthuns Grocery	851 Marketplace Dr, Waconia, MN 55387
Eden Prairie	2:30pm	3:00pm	Walmart Parking lot	12195 Singletree Ln, Eden Prairie, MN 55344
THURSDAY-Order by Tuesday Noon	Arrive	Depart	Location	Address
Northfield	10:00am	10:30am	Flying J Truck Stop	8051 Bagley Ave, Northfield, MN 55057
Lakeville	11:00am	11:30am	Target Parking Lot	18275 Kenrick Ave, Lakeville, MN 55044
Rosemount	12:00pm	12:30pm	Cub Foods	3784 W 150th St W, Rosemount, MN 55068
Savage	1:30pm	2:00pm	Target	14333 State Hwy 13, Savage, MN
Base Camp	2:30pm	3:00pm	Base Camp	6202 Bloomington Road, Fort Snelling
Woodbury	3:30pm	4:00pm	Target/Starbucks/Potbelly lot	7200 Valley Creek Plaza, Woodbury, MN 55125
FRIDAY-Order by Thursday Noon	Arrive	Depart	Location	Address
Hudson	9:30am	10:00am	Walmart Parking lot	222 Crest View Drive, Hudson WI
New Richmond	10:30am	11:00am	Walmart Parking lot	250 W Richmond Way, New Richmond, WI 54017
Osceola, WI	11:40am	12:00pm	Dicks Fresh Market	112 Chieftain St, Osceola, WI 54020
Forest Lake	1:00pm	1:30pm	Wal Mart	200 12th St SW, Forest Lake, MN 55025
North Branch	2:00pm	2:30pm	Outlet Mall parking Lot	38500 Tanger Dr, North Branch, MN 55056
East Bethel	3:00pm	3:30pm	Booster Park	22266 Palisade St NE, East Bethel, MN 55011

The truck will "do its best" to arrive and leave at the scheduled times above. Weather, construction, and traffic could play a part in being late. If you have questions or concerns, please email Becki at [bwhitaker@northernstar.org](mailto:bwhitaker@northernstar.org) or call 612-261-2403, or Bill A-H at [billa-h@northernstar.org](mailto:billa-h@northernstar.org) or call 612-261-2405.